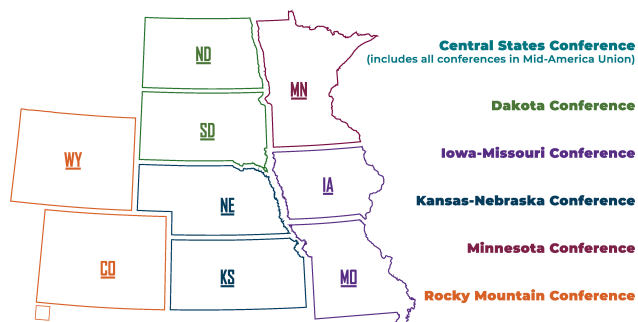


OUTLOOK

NEWS AND INSPIRATION FROM MID-AMERICA

Article Submission Worksheet

Choose your conference



Date of submission

Author

Your contact information

Church/school/institution

Story headline

Author's title

Who was involved?

What happened?

Where did it take place?

When did it take place?

Why did it happen?

How did it happen? How did it impact the community/participants?

ALSO NECESSARY

- Quotes from people who were involved
- High resolution photo(s) attached separately (1.5 -2MB File size)

Photographer's name

Photo caption(s) identifying people and/or telling what's happening in the photo